



## **GIRL SCOUTS OF MINNESOTA AND WISCONSIN RIVER VALLEYS**

### **BOARD DEVELOPMENT COMMITTEE MEMBER POSITION DESCRIPTION**

**Position Title:** Member, Board Development Committee

**Position Purpose:** The Board Development Committee of Girl Scouts of Minnesota and Wisconsin River Valleys, elected by delegates, is responsible for the selection, training and evaluation of the Board of Directors.

**Term of Office:** Two Years – no more than two consecutive terms

**Selection/**

**Appointment By:** Elected by Council Delegate Body

**Authority and**

**Accountability:** Carries out all the duties, expressed or implied, as outlined in the framework of the Council's policies, corporate plan and budget, and as stated in the Council's Bylaws and the laws of local, state, and federal government. Accountable to council membership.

#### **Member Responsibilities**

- Models behavior consistent with the Girl Scout Mission, Promise, Values and Law.
- Supports the principles of inclusiveness which includes, but not limited to demonstrating a welcoming disposition that embraces and models the values of the Council toward people of all races, religions, cultures, abilities, sexual orientation, educational and economic backgrounds.
- Works with other volunteers and in partnership with appropriate staff.
- Keeps abreast of current trends and developments.
- Identifies needed skills and talents for the corporate board and its committees.
- Ensures a system for solicitation and recruitment of candidates for elected positions in the council.
- Provides a single slate for all positions for election, including officers, directors and Board Development Committee members.
- Provide to the membership in accordance with the time frame established by Girl Scouts of the United States of America a single slate of delegates and alternates to the National Council Session of Girl Scouts of the United States of America.
- Determines methods for succession planning
- Participates in and regularly attends committee meetings.

#### **Orientation, Training and Evaluation**

In conjunction with the Board of Directors, participates in establishing board orientation and education materials, board development materials, and board annual self assessment materials. Conducts board orientation and board development training sessions as needed in consultation with the Chair of the Board and/or as directed by the board of directors.

#### **Evaluation of the work of the Board of Directors**

On an annual basis, provides the board with self assessment materials to facilitate board self assessment.

**Finance**

- Through solicitation and recruitment, ensures a solid foundation is set for future funding of the Council.
- Contributes annually, in an amount that is personally significant, to the GSMWRVs' annual fund.
- Actively supports and promotes funding the Council's work; supports family partnership campaign and promotes the Council's product sales programs.
- Educates oneself regarding Council finances and management of Council funds.

**Council Delegate**

- Attends Council annual meeting and delegate meetings.
- Participates in the selection of officers of the Council, Board of Directors, Board Development Committee, and delegates to the National Council of GSUSA.
- Takes actions requiring membership vote including amending the Articles of Incorporation and Bylaws.

**Community Relations**

Sees that the community at-large is aware of the Girl Scout program and involves the community appropriately.

**Qualifications**

- Subscribe to the principles of the Girl Scout organization. Support principles of inclusiveness.
- Familiarity with parliamentary procedures including the framing of motions and voting.
- Think and act wisely with objectivity, vision and perspective.
- Register as a member of Girl Scouts of the USA and keep membership current.
- Sign and adhere to the Council's Conflict of Interest Statement and Code of Ethical Business Conduct.

**I have read and understand the position above and I am willing to serve in this capacity beginning \_\_\_\_\_ through \_\_\_\_\_. I understand that if I do not carry out my duties as described, I may be released from this position before my term is completed.**

**Name** \_\_\_\_\_ **Date** \_\_\_\_\_