



## **GIRL SCOUTS OF MINNESOTA AND WISCONSIN RIVER VALLEYS**

### **DIRECTOR-AT-LARGE POSITION DESCRIPTION**

**Position Title:** Director-at-Large, Board of Directors

**Position Purpose:** Pursuant to River Valleys' Bylaws, Article V, the Board of Directors has primary responsibility for overseeing the Council's affairs, engaging in long-range planning for the Council, ensuring the mission of the Council, and approving the annual budget for the Council. The business and charitable affairs of the Council shall be managed by or under the direction of the Board. The Board of Directors is responsible for development of a system allowing Members, including girl Members, to have a voice on key issues affecting the Council and the Girl Scout Movement. The Board of Directors is also responsible to the Board of Directors of Girl Scouts of the United States of America for compliance with the charter requirements.

**Term of Office:** Adult Directors-at-Large are elected to serve a term of two (2) years and Girl Directors-at-Large are elected to serve a one (1) year term beginning at the close of the Annual Meeting at which the Directors-at-Large are elected or at the time provided in the written ballot if election is held by written ballot. Directors-at-Large serve until their successors are elected and assume office. No person shall serve more than three (3) consecutive terms as a Director-at-Large.

#### **Selection/**

**Appointment By:** Directors at large are elected by Voting Members as defined by Article II of the Bylaws to oversee the business and charitable affairs of the Council.

#### **Authority and**

**Accountability:** Carries out all the duties, expressed or implied, as outlined in the framework of the Council's policies, corporate plan and budget, and as stated in the Council's Bylaws and the laws of local, state, and federal government.

#### **Director at Large**

**Responsibilities:** In addition to those responsibilities stated in "position purpose" above:

- Models behavior consistent with the Girl Scout Mission, Promise, Values and Law.
- Supports the principles of inclusiveness by demonstrating a welcoming disposition that embraces and models the values of the Council toward people of all races, religions, cultures, abilities, sexual orientations, educational and economic backgrounds.
- Works with other volunteers and in partnership with appropriate staff.
- Keeps abreast of current trends and developments relevant to governance.
- Participates in and regularly attends board meetings.
- Attends other meetings and events as appropriate to the position.

**Policy Making:** In partnership with other directors and officers:

- Determines the major policies for governing the Council.
- Develops a system allowing Members to have a voice on key policy issues.

#### **Planning, Review**

**and Evaluation:** In partnership with other directors and officers:

- Participates in establishing long-range corporate goals.
- Approves yearly organizational operating objectives and budget.
- Reviews periodically the progress toward goal accomplishment, reviews corporate goals annually and makes appropriate adjustments.

**Evaluate the work  
of the Chief**

**Executive Officer:** In partnership with other directors and officers assesses achievement of corporate objectives and corporate goals on an annual basis.

- Finance:** In partnership with other directors and officers:
- Ensures that sufficient income is generated to carry out projects and activities resulting from board actions.
  - Confirms a solid foundation is set for future funding of the Council.
  - Actively supports and promotes funding the Council's work; supports family giving and promotes the Council's product sales programs.
  - Educates herself or himself about Council finances and management of Council funds.
  - Contributes to River Valleys annually in a personally significant amount.

- Council Delegate:** As an elected delegate under River Valleys' bylaws:
- Attends Council annual meeting and member meetings.
  - Participates in the selection of officers of the Council, Board of Directors, Board Development Committee, and delegates to the National Council of GSUSA.

**Community  
Relations:** Helps ensure that the community-at-large is aware of the Girl Scout program and involves the community appropriately.

- Qualifications**
- May not hold a Council operational volunteer leadership position, other than co-leader of a troop, or serve as a National Operational Volunteer for Girl Scouts of the USA while serving as a member of the Board of Directors. A Board member serving as a co-leader may not serve as the liaison for troop management at the service unit level.
  - Subscribes to the principles of the Girl Scout organization. Supports principles of inclusiveness.
  - Is familiar with parliamentary procedure, including the framing of motions and voting.
  - Provides leadership to the Girl Scouts of Minnesota and Wisconsin River Valleys.
  - Thinks and acts wisely with objectivity, vision and perspective.
  - Registers as a member of the Girl Scouts of the USA and keeps membership current.
  - Devotes sufficient time to fulfill the position's responsibilities.
  - Signs and adheres to the Council's Conflict of Interest Statement and Code of Ethical Business Conduct

**I have read and understand the position above and I am willing to serve in this capacity beginning \_\_\_\_\_ through \_\_\_\_\_. I understand that if I do not carry out my duties as described, I may be released from this position before my term is completed.**

**Name \_\_\_\_\_ Date \_\_\_\_\_**