girl scouts
river valleys

HEART IN HAND PIN (COUNCIL) NOMINATION APPLICATION

The Heart in Hand Pin (council level) is a Girl Scouts River Valleys award that recognizes outstanding service that benefits the council or multiple service units. The award may be given to a Girl Scout member, non-member, or community organization that has given a significant amount of time and energy to Girl Scouts. A nomination application and one endorsement questionnaire is required. Distribution of the pin is determined by the nominator. Nomination deadlines: Due **March 15** for April events; due **April 15** for May events; due May 15 for June events. Recognition is a pin and certificate.

Award Requirements:

- Individual, group, or organization that has given meaningful and outstanding service.
- Candidate is skilled in their area of expertise.
- Girl Scout registration not required.
- Candidate has not received this award in the past three years.
- Service and/or project for which the nomination is being submitted is completed.
- Service met Safety-Wise criteria.
- Service is defined as time and talent. Monetary contributions do not qualify.
- Service must have been provided in a role other than leader, co-leader, or assistant leader and benefitted the council or more than one service unit (for example, an organization that partnered with River Valleys to provide council-wide programming or a skilled volunteer that assisted the council with an important project).

Nomination Instructions:

- Coordinate the completion of the required application and endorsement questionnaire. These can be submitted by the same person or by different people as long as the nominator/endorser is familiar with the service team's volunteer service. Note that if the candidates are approved for an award, s/he will receive a copy of the endorsement questionnaire.
- Submit completed nomination application with the required endorsement questionnaire. The due date is dependent on the date of the recognition event (see above). Instructions are on this form.
- Additional photos or video of the work the service teams is being nominated for are optional but welcomed and encouraged.
- Incomplete endorsement and/or application may result in disqualification of the nomination.
- Please do not use staples if submitting hard copies.
- Adult Award frequently asked questions (FAQ) and Adult Award descriptions are available at GirlScoutsRV.org.

CANDIDATE INFORMATION:

Name:_____ Service Unit:_____

Describe volunteer role relevant to nomination:_____

Complete Address:_____

Phone:_____ Email:_____

NOMINATOR INFORMATION (designated contact person if candidate is awarded):

Name:_____ Service Unit:_____

Complete Address:_____

Day Phone:_____ Alternate Phone:_____

Email:_____ Position:_____

Date award is needed by:_____

HEART IN HAND (COUNCIL) PIN ENDORSEMENT QUESTIONNAIRE

Candidate:_____

Endorsement Questionnaire Writer (can be different from the nominator):

◯ Same as the nominator

Name:_____ Service Unit:_____

Complete Address:_____

Day Phone:_____ Alternate Phone:_____

Email:_____ Position:_____

Please describe in detail how the candidate's ongoing commitment, leadership, and service impacted the mission-delivery goals and priorities for the council and the Girl Scout Movement. Provide as much detail as possible to help the committee understand the exemplary nature of the candidate's service.

1. Has the candidate received this award before?

◯ Yes ◯ No

2. How did you become aware of the candidates' accomplishments?

3. Is the candidate skilled in the area of expertise they have shared? Please explain.

4. Please describe the outstanding service, time and energy this candidate has provided.

5. In what communities/service units was this service delivered?_____

6. Over what period of time was the service performed?_____

7. Who was affected? For adults, include how many in what roles. For girls, include how many, what grade level(s), and in which pathway(s).

8. How were they affected? What outcome did the girls/adults experience, or what did they say they remembered/learned about the experience or activity?

9. How did the candidates demonstrate inclusive behavior?

Additional remarks:

SUBMITTING COMPLETED APPLICATION AND ENDORSEMENT QUESTIONNAIRE

By Email:

- Submit one candidate nomination per email.
- Attach nomination application and endorsement questionnaire to email.
- Include candidate name and award in the subject line of email.
- Send nomination to **awards@girlscoutsrv.org**.

By Fax: Adult Awards at 651-227-7533

By Mail:

Girl Scouts River Valleys
Attn: Adult Awards and Recognitions
400 Robert Street South
Saint Paul, MN 55107

Questions? Contact us at 800-845-0787 or email us at **awards@girlscoutsrv.org**.